



The Meeting of the Parish Council, Monday 14th September 2026 at Upwell Village Hall 7pm. All councillors are summoned to attend. The Press & Public are welcome.

M Hilton 2/9/26

Agenda

1. Welcome & opening remarks.
2. To consider and approve apologies for absence.
3. To declare any conflicts and pecuniary interests on any items on this month's Agenda
4. To approve the Minutes from the July 2026 meeting and the EOM August 2026
5. Public Forum (fifteen minutes only)
6. To discuss and consider the Action Log from previous meetings.
7. To note and discuss any correspondence received. *Issues at The Pingle*
8. To sign the Proper Officer and Resolution letter for Fraser Dawbarns Solicitors regarding the purchase of the allotment and cemetery land on St Peters Road.
9. To sign Certificate / Letter of Authority to Execute a Transfer regarding the purchase of the allotment and cemetery land on St Peters Road.
10. To consider projects for PPS grant
11. To consider the implications of Upwell Parish Council becoming sole trustees of Upwell Playing Field.
12. Reports from individual Councillors, Council Groups and Clerk
 - i. To consider Planning applications: *Cllr Harrison*
 - Planning Application Consultation 26/01052/F. To place a 40ft by 15ft mobile home/ caravan in the garden for a family member to use. Utilities will be connected via the property. The family member will use the house facilities such as cooking, washing. The caravan will remain on wheels and have a tow hook at 16 Lode Avenue Upwell PE14 9BH. The Upwell Parish Council Planning Group support this application, with a condition attached that when the stated use ceases, the caravan is removed from the site.
 - Planning Application Consultation 26/01099/F. Change of use from agricultural land to grazing land for alpacas with alterations to existing building to create stable block and the addition of a fence at land at Millfield Rear of 7 Town Street Upwell. The Upwell Parish Council Planning Group support this application. No material grounds for refusal are apparent.

- Planning Application Consultation 26/00591/F. Change of use of land to residential Gypsy / Traveller site formed from three static caravans, three touring caravans and ancillary works including permeable hardstanding at land East of Redroofs New Road Upwell. Upwell Parish Council voted unanimously not to support this application for the following reasons. A previous application for two caravans on the site in 2007 was refused by Upwell Parish Council & the Borough Council. The application was dismissed on appeal. Reasons for the refusal are identical issues that cannot be overcome, or have changed, since the 2007 application. It is also noted that the 2007 application was only for two caravans, whereas the current application is for three static caravans plus touring caravans. The site lies within Flood Zone 2 & 3. The proposed access is close to a dangerous bend on the A1101, which has seen several collisions, & the A1101 carries an increasing amount of traffic. The site was refused under the current Local Plan Allocation for Gypsy, Traveller & Showman Sites. The site constitutes development in the open countryside that will be visible from both directions of the A1101 & also from Green Road & could set a precedent for further development of the site in the future.
- ii. To receive an update on Upwell Cemetery: *Cllr Rose*
- iii. To discuss tree works and tarmacking at Upwell Cemetery: *all*
- iv. To discuss historical minute books: *Clerk*
- v. To discuss responsible dog ownership: *Cllr Spikings*
- vi. To discuss Upwell Christmas Lights Competition: *Cllr Shorting*
- vii. To discuss ideas for Upwell village Christmas lights: *Cllr Robinson*

13. To note any Health and Safety issues

14. Finance

- To note payments made since last meeting.
- To note income and expenditure balances reconciled from the previous month.
- To note income and expenditure balances reconciled for the Village Hall account.
- To note signing of month end bank statements
- To consider and agree the purchase of a wreath for Remembrance Sunday.
- To consider 27th October for budget setting meeting.

15. To propose any items for the next agenda: Submit agenda items to the Clerk at least one week before the meeting.

16. To note the date of the Full Council Meeting – 5th October 2026 at 7pm at Upwell Village Hall.

17. Close